



## **NORTHAMPTONSHIRE OFFICE OF THE POLICE AND CRIME COMMISSIONER**

### **JOB DESCRIPTION**

<b>JOB TITLE:</b>	<b>Director Technology and Digital Transformation</b>
<b>SCALE:</b>	<b>PMG 4</b>
<b>SUPERVISION AND CONTROL:</b>	Chief Executive
<b>PLACE OF WORK:</b>	Commission Offices
<b>HOURS OF WORK:</b>	37

#### **PURPOSE OF THE JOB:**

To be a key adviser to the Police and Crime Commissioner, leading on the development and delivery of a digital strategy for improving operational efficiency and engagement with communities through digital means.

To provide subject matter expertise on digital transformation to support the delivery of the outcomes of the Police and Crime Plan, providing support to strategic leads in the OPCC and Force.

#### **MAIN RESPONSIBILITIES:**

1. Lead on the development and delivery of digital strategy for the OPCC working with key partners, most notably the police force;
2. Lead the digital development of 'Big Data' on behalf of the Police and Crime Commissioner;
3. Working with colleagues within the OPCC, to seek to develop and drive greater digital engagement with communities of Northamptonshire, including Neighbourhood Watch, Independent Advisory Groups and other sectors of the community;
4. Provide strategic advice to leads within the OPCC and Force on how digital capability improvements can underpin delivery of the Police and Crime Plan;
5. Working the Police Force to develop strategies to increase the use of technologies to support increased efficiency in operational policing. For example, to increase the use of Body Worn Video;

6. To support the development of the Force's Agile Working Programme to enable greater police visibility through enabling technology;
7. Work with Force's ISD department to seek to develop platforms and review of the productivity suite to enhance policing in Northamptonshire;
8. Provide the link for the Police and Crime Commissioner to the Police ICT Company.

## **Person Specification**

### **Head of Digital Transformation**

#### **Role Specific Essential Criteria**

1. Educated to degree level or equivalent qualification or possess significant experience commensurate with the role;
2. Demonstrable experience of developing strategic positions in relation to digital transformation;
3. Proven experience in leading on both policy and public involvement activity, including shaping and delivering relevant functions at a managerial level, and delivering across policy and involvement agenda in a complex and political environment;
4. Previous experience as a leader within the private sector, whilst experience of the public sector is also crucial;
5. High level knowledge of enterprise IT through to current and future platforms and software including cloud based innovation;
6. Understanding of online security challenges;
7. Experience of developing community based digital projects;
8. An understanding of community engagement and experience working with community groups, ideally those supporting the public sector;
9. Understanding of social media platforms;
10. Strong stakeholder management skills across sectors and at all levels of an organisation;
11. An understanding of equality and diversity issues appropriate to the role.